

TOWN OF FRANCESTOWN

OFFICE OF SELECTMEN

27 MAIN STREET • P.O. BOX 5

FRANCESTOWN, NEW HAMPSHIRE 03043-0005

BOARD OF SELECTMEN MEETING MINUTES

January 4, 2016

Selectmen Present: Chair Abigail Arnold, Brad Howell, and Scott Carbee

Staff Present: Town Administrator Jamie A. Pike

Also present: Matt Peard, Peter Chamberlin, Roy Boyer, John Arnold, Tom Anderson, Charlie Pyle, Polly Freese, Robin Haubrich, Mike Tartalis, Betty Behrsing, Susan Cripps, Jim Gann, Guy Tolman and others

Abigail Arnold indicated that this is a continuation of the January 4, 2016 Non-Public session of the Selectmen's Meeting. The Board reconvened the meeting in the conference room in public session. The first order of business was the vote to seal the minutes of the non-public session.

A motion was made by Ms. Arnold and seconded by Mr. Carbee to seal the minutes of the non-public session until December 31, 2016. Roll call vote; Arnold: Aye, Carbee: Aye, Howell: Aye. **Motion passes unanimously.**

Monadnock Disposal - Matt Peard

Ms. Arnold asked Mr. Peard if he had an opportunity to tour the facility and if he noted any potential issues or problems if they made the transition. Mr. Peard indicated he did not notice any issues. He went on to say that Monadnock Disposal services 18 other small municipalities in the area. He discussed traffic flow, keeping paper dry, and some other minor changes that may be necessary. He took questions from the public. He explained different ways to cover materials and keep them dry and suggested using three small dumpsters instead of a large open container and separating paper and cardboard. Monadnock Disposal offered to provide the roll top covers for the large open containers for an additional \$180 per year.

Waste Management - Roy Boyer

Ms. Arnold indicated to Mr. Boyer that there is some anxiety about single-stream recycling and asked him to talk about the process and the pros and cons. He started by saying the only con is contamination. He said that using single stream increases recycling because of the ease of use. People don't have to sort and separate anymore, they can have one barrel for all recyclables.

He commented on the flow at the Transfer Station and said they he could see how it could get backed up. With single-stream the flow would be a lot smoother with just one barrel to dump everything into. He talked about compaction to reduce the number of hauls. He went on to explain the steps the recyclables go through from one facility to the next. He explained how it is sorted and cleaned in a state-of-the-art facility using computers and lasers. Ms. Arnold asked about the start-up costs of putting a compactor in. Mr. Boyer said he has someone coming out on Thursday to view the site, identify any potential issues and put together a price. Mr. Boyer believes the number of hauls will be reduced and labor hours may be reduced as well. There was discussion about contamination to cardboard i.e. paper plates and pizza boxes and Mr. Boyer said Waste Management allows 7½% contamination by weight. Mr. Carbee asked some questions about service, maintenance and timeliness of response. Mr. Boyer said the dispatch calls go to Foxboro, MA and the response time is 24 hours. Mr. Carbee asked about emergency repair response or emergency pickup and Mr. Boyer said they take calls 24 hours per day including weekends but one day advance notice is necessary if an additional haul is needed.

Consent Agenda

1. 12/28/2015 and 01/04/2016 Payroll and Accounts Payable Manifest
2. Intent to Cut for Map 3 Lot 8 – discussion about a bond followed
3. Holiday Schedule for 2016

A motion was made by Ms. Arnold to approve the Consent Agenda, seconded by Brad Howell.

Motion passes.

Policy Review

Snow Removal and Ice Control – Mr. Carbee complained about snow removal around the Town Hall, Horse Shed and in Town. He suggested that a snow removal policy for the Village be created to address sidewalks and parking areas. Ms. Arnold suggested approving the policy as is and addressing the Village snow removal as a separate issue. Mr. Carbee wanted to amend the policy immediately. Mr. Howell suggested contacting the Road Agent for input and before considering whether to amend the policy. Mr. Carbee agreed and asked that the Road Agent be present at the next meeting to discuss the policy.

A motion was made by Ms. Arnold to approve the Highway Department Snow Removal and Ice Control policy, seconded by Scott Carbee. **Motion passes.**

Purchasing Policy - A motion was made by Ms. Arnold to re-adopt the Purchasing Policy as written, seconded by Brad Howell. **Motion passes.**

Fund Balance Policy – Ms. Arnold suggested deleting section “8a. 5% to 15% of regular general fund operating revenues” from the Policy. The Board agreed.

A motion was made by Ms. Arnold to approve the Fund Balance Policy by removing section 8a. from the Policy, seconded by Scott Carbee. **Motion passes.**

Investment Policy – It was decided to leave this policy for later discussion.

Correspondence

1. Email from Henry Kunhardt regarding single stream recycling and some statistics
2. Police Department Press Releases for 12/15 to 12/20 and 12/21 – 12/27
3. Police Department Job Tasks Reports for 12/22 – 12/26 and 12/28 – 12/31
4. December 2015 Animal Control Officer's Report
5. Town Administrator's weekly report
6. Email from Bissy Tolman regarding the Village Store financial status
7. Notice of Public Hearing on January 19, 2016 at 7:00 p.m. on the Proposed 2016-2017 Budget and the Proposed Teacher's Contract for the ConVal School District
8. Letter from Frankestown Village Water Company indicating they will provide free water at the water trough if they are permitted to put a small sign near the faucet indicating that this is a community water source provided by Frankestown Village Water Company. The Board agreed to the terms requested by the water company.
9. Letter from NHDRA indicating they determined the equalization assessment for 2015 to be 101.0% and the median ratio to be 102.8%
10. Letter from NH DOT regarding the continued deterioration of Old County Road North Bridge
11. Letter from NH DOT enclosing bridge inspection reports for Juniper Hill Road and Woodward Hill Road Bridges indicating that weight signs need to be posted at each end of the bridge

Administrative Update

Mr. Pike indicated:

- He received confirmation of the price of \$6,742.00 from Contoocook Well for the geo-thermal heating system work needed at the library
- He will be working with Eversource to determine the load capacity of the electric lines at the Transfer Station. Eversource will perform a Modeling Study to make sure the lines can handle another compactor.
- He will contact Towns for references for Waste Management and Monadnock Disposal this week

Public Questions/Comments

Mr. Gann commented that Peterborough wants to withdraw from ConVal School District and he thinks Frankestown should do the same; he also asked for clarification of the costs involved in town counsel's review of the draft sign ordinance language.

Mr. Tartalis asked why there is a sign that says “single lane travel only” on 2nd NH Turnpike near New Boston Road. Mr. Carbee said it’s left over from construction and Gary Paige will be asked to take it down.

NEXT BOARD OF SELECTMEN MEETING: Monday, January 11th, 2016 at 5:30 p.m.

ADJOURNMENT: Ms. Arnold adjourned the meeting at 6:45pm.

Respectfully Submitted,

Jamie A Pike

Not approved until signed.

Abigail Arnold

Scott S Carbee

Brad Howell