

**THE PLANNING BOARD
TOWN OF FRANCESTOWN, NEW HAMPSHIRE**

May 15, 2012

MINUTES

Planning Board Members Present: L. Kunhardt, M. Tartalis, G. Tolman, L. Ames, B. McNeil, H. Camirand and L. Johnson.

The meeting was brought to order at 7:02 pm.

Announcements and Communications

1. L. Ames announced that he has been in contact with a member of the Nelson Planning Board. Larry invited the gentleman, who has just been voted in as Chairman of their planning board, to attend some of our meetings, so that he may get a better idea of how a planning board operates.

2. Review of Minutes from May 1, 2012 Planning Board Meeting. The minutes, as presented, were accepted by unanimous vote by the members present.

3. G. Tolman introduced a draft version of a change in Section II and Section IV to the Inspector of Building and Building Plans. Information was provided to the board with references and comparisons to several towns in the area as it applies to the erection of different sized buildings or structures. Cost information was also discussed for the permit fee of an application to build.

A handout was provided to all members and further discussion took place over the proposed changes. L. Kunhardt asked that all members take the proposed changes home for review. Further changes and additional wording will be added to help improve these sections and make the changes more pernitee applicable and conforming.

4. H. Camirand provided information about a digital voice recorder. The device can be used to record and download all the proceedings at hearings and meetings of the board. An information handout on the Sony ICD Voice Recorder was provided to all board members. The board discussed the specifics of the unit, and recommended that it be purchased. Discussion continued about where in the budget the funds might come from. The estimated cost of the unit is \$200 (from Staples). Kunhardt will look into the procedure on how to purchase the unit, and will coordinate with Camirand to purchase it later in May.

5. L. Ames informed members of the research on the new fee schedule for the Site Development Regulations (pages 40 and 41). Ames recommends the fee

schedule to be compatible with fee schedule in Appendix A. Discussion of the suggested schedule by board members. Members agreed the fees should be compatible with the Sub-Division Regulation Fee schedule. A review of the Site Development Regulation section was discussed and updates were noted and changes made as per the board's discussions. No further action was taken at this meeting.

The next meeting of the Planning Board will be held on Tuesday, June 5, 2012 at 7:00 pm.

Meeting adjourned at 9:00 pm

Respectfully Submitted,

Barb Martin