

**THE PLANNING BOARD  
TOWN OF FRANCESTOWN, NEW HAMPSHIRE**

April 19, 2016

**MINUTES**

Planning Board Members Present: L. Ames, A. Arnold, L. Kunhardt, R. Lindgren, L. Stewart, P. Tolman

Alternates Present: B. Hardwick, H. Camirand

Others Present: B. Behrsing, K. Camirand, P. Freese, Rebecca Harris, S. Heath, B. Howell, J. Pike, S. Pyle, M. Tartalis

L. Kunhardt is taking the minutes.

The meeting was brought to order at 6:30 pm.

**Review of Minutes:** Postponed until after SNHPC speaker presentation.

**Announcements and Communications:** 1) E-mail communication problems. L. Ames gives update. IT support has not conclusively determined reason for e-communications failure. PBoard may not be only account affected. Comcast server problem? Ongoing.

**Ex-officio alternate. Motion:** P. Tolman moves to not seat S. Pyle as ex-officio alternate. **Second:** L. Stewart. Discussion ensues of legislative intent, NH Supreme Court rulings, interpretations of statute, anticipated letter from the attorney (re: Title LXIV, Chapter 673). L. Ames Tables discussion and Motion.

**SNHPC:** Sylvia von Aulock of SNHPC gives Complete Streets Program presentation. (See also: Smart Growth America's National Complete Streets Coalition for policy guidelines.) Opportunities exist for Frankestown to participate in Complete Streets. Recommendation is to choose a single project - ideas: 1) paint fog line for bikes/walkers/horses from horse sheds to school; 2) paint sidewalk from horse sheds to OMH possibly with bump outs. Application deadline June 3, 2016. Board to decide next meeting.

**Review of Minutes:** 3/15/2016 - minutes approved as presented, A. Arnold abstains.

**SNHPC News:** P. Tolman gives update - 1) Transportation Plan - NH lacks density required to support projects that meet desirable criterion for funding under Federal plan. 2) Discussion of recent immigrants cultural heritage verses prior immigrants cultural heritage and how integration into present NH culture isn't working at moment but attempts are being made. 3) Women's group has regrouped. 4) Business- many small business start ups fail - can something be done to support them?

**Appointment of Alternates:** One 3yr. alternate position is open. Mike Tartalis and Ruth Behrsing have both expressed interest in position. M. Tartalis gives brief reasons for seeking position - 8yrs. prior PBoard experience plus desire to contribute to Town. Lindgren recommends M. Tartalis as past experience is valuable. B. Hardwick calls point of order. Discussion shifts from appointment of alternates to how alternates are chosen to sit on cases. Continued discussion. Discussion of need to differentiate between elected board members, appointed alternates, who sits on a particular case and

who votes. Discussion of possible policy. See Action Items 1. Alternate appointments are postponed until next meeting re: R. Behrsing was unable to attend.

**Master Plan:** 1) Demographic Section draft review. Discussion ensues. Edit review and comment to continue. See Action Item 2. 2) Master Plan Sub-Committee - S. Pyle gives update. B. Hardwick provides minutes of 4/12/2016 sub-committee meeting. Next MPSC meetings: April 28, May 12, May 26. Discussion ensues of Vision section, requirement for Land Use section, probable use of survey monkey, how to incorporate comments from the Hearings into questions. 3) Community Facilities section - verify previous PBoard acceptance of a Community sec. final document. Approved minutes of 6/16/2015 are unclear as to whether approval was to agree to proposed edits of draft or to approve CF section with edits made to draft. A. Arnold obtained tape of minutes and clarifies what was audible on tape: "L. Ames made a motion to accept the Community Facility Section of the Master Plan changes that had been suggested and approved at the hearing." Discussion ensues. **Motion:** A. Arnold moves board clarify minutes of 6/16/2015 to reflect that a Motion was made by Ames to accept the Community Facilities Section of the Master Plan with changes as suggested and approved. **Second:** R. Lindgren. Discussion ensued. A. Arnold includes in motion that although an inaudible portion of tape occurs during Votes, her recollection is there was enough support and this is to be included in the current motion. **Vote:** (favor) L. Stewart, H. Camirand, L. Ames, L. Kunhardt, R. Lindgren, P. Tolman, A. Arnold. Motion carries.

**Announcements and Communications:** continued - 2) Site visits - L. Ames spoke with council by phone (email sent but not received). Council indicates methods board uses for site visits is fine. (re: sub.div.regs. application letter from applicants stating site is ready for board inspection. 3) Waivers - council requests we change procedural process. PBoard should accept application with waiver requests, then later determine if waivers will be approved or if information for which waiver is sought must be provided prior to any decision on the application. 4) Received Memo from TA, J. Pike re: SB 146 requiring any municipality with a zoning ordinance to allow Accessory Dwelling Units (ADU's) in all districts where single family dwellings are permitted. Suggested language provided. Copy of NHMA Legislative Bulliten #13 provided. Law goes into effect June 1, 2017. 5) Letter Received from Crotched Mountain Ski and Ride apprising board of three summer events planned to take place at ski area August thru October. Dates: August 21, August - non specified; weekly August thru October 2016. Events run by other entities, CMSR acts as host facility. Discussion ensues. PBoard to provide comment that alerting local rescue crews in advance of event would be advisable. 6) Memo from NH DOJ, March 2015 on Right-To-Know - L. Kunhardt briefly reviews memo content. L. Ames to forward to members. 7) R. Lindgren apprises OEP date for spring training has been set - early June.

**Action Items:** 1) All members review Rules of Procedure. Provide draft language governing participation/non-participation of alternates in public meetings and hearings. Send drafts to: [lsames@worldpath.net](mailto:lsames@worldpath.net) prior to May 11<sup>th</sup>. 2) Send proposed edits of MP Demo. sec. to S. Pyle. 3) All are to look for an email from S. Pyle sent after 6/16/2015 that contain FINAL approved language of Community Facilities Section.

**Agenda Items:** Next meeting items: Rules of Procedure draft discussion, Subdivision Regulations draft discussion

Next meeting: May 17, 2016 at 6:30 PM

Meeting adjourned at 8:38 pm.