

**THE PLANNING BOARD
TOWN OF FRANCESTOWN, NEW HAMPSHIRE**

May 17, 2016

MINUTES

Planning Board Members - Present: L. Ames, A. Arnold, L. Bourbeau, L. Kunhardt, R. Lindgren, L. Stewart, P. Tolman; Absent: none

Alternates - Present: H. Camirand, B. Hardwick; Absent: none

Others Present: R. Behrsing, M. Tartalis, B. Behrsing
L. Kunhardt is taking the minutes.

The meeting was brought to order at 6:30 pm.

Review of Minutes: 4/19/2016 - **Motion:** A. Arnold moves to amend - under "Announcements and Communications", remove item #2. Item should be stand alone paragraph. **Second:** L. Ames **Vote:** so moved without objection.

Appointment of Alternate: R. Behrsing gives brief reasons for seeking PB alternate position - 6 yr. town resident, former/current member other town committees, retired teacher, experience with project planning/follow through, desire to serve. Discussion ensues. Difficult choice between two qualified candidates for the single position. **Motion:** L. Stewart nominates R. Behrsing for 3 yr. term as PBoard alternate member. **Second:** L. Ames **Vote:** R. Behrsing: (favor) L. Stewart, L. Ames, L. Kunhardt. A. Arnold, L. Bourbeau; M. Tartalis: (favor) R. Lindgren; Abstain: P. Tolman. R. Behrsing appointed to 3 yr. term as alternate PB member.

SNHPC News: Summary of recent meetings from P. Tolman - 1) discussion of Program to Improve the Gossler Park neighborhood of Manchester. 2) Further elaboration of the Intelligent Transportation System (ITS). 3)

Presentation for approval of amendment #3 to the SNHPC Transportation Improvement Program (TIP). Discussion ensues. 4) Complete Streets Project: Discussion ensues. Probable project to be crosswalk markings at the 5 corners of Village. Perhaps from horse sheds to Meeting House and/or other frequently used street crossings in Village and/or bike lanes. Concerns about oversize equipment. Continued discussion. Connect with the New Boston bike/walking trail project, New Boston being current terminus of rail trail project? See minutes 4/19 for all possible projects. **Motion:** L. Bourbeau moves to apply to SNHPC for inclusion in pilot for "Complete Streets" program. **Second:** L. Kunhardt **Vote:** (favor) P. Tolman, L. Kunhardt, L. Ames, L. Bourbeau, L. Stewart, A. Arnold (oppose) R. Lindgren Motion carries and application will be made. R. Behrsing will complete application

Master Plan Update: Sub-committee update from B. Hardwick. Sub-com. making progress. New survey was proposed - majority opposed. A. Arnold appointed to MP sub-com. by L. Ames.

Rules of Procedure Review: 1) *Section 2. ALTERNATES* - Discussion ensues. Consensus: Alternate members shall be seated at separate table. After each annual election, PB Chair will iterate, at beginning of every meeting, the order of which alternates shall sit and for which absent elected PB member, according to existing procedure. Add language to #2 - new paragraph - "A PB member should consider deferring to an attendant alternate member should the PB member have missed more

than one meeting of a particular case.” **2) Section 5. MEETINGS-** (a) Time of meeting - Consensus: Change meeting time to 6:30 pm. Regular meeting date - Discussion ensues. Current PBoard Regular Meeting date is every third Tuesday of a month. Any second meeting is first Tuesday of a month, unless otherwise determined by Chair. A. Arnold states PB Chair may declare “no business” hence no requirement to hold any regular meeting. L. Kunhardt references RSA 673:10 (II) - “The Planning Board shall hold at least one regular meeting in each month.” Consensus is to continue current regular meeting on third Tuesday of a month at 6:30 pm. (b) Change language to indicate onsite inspection shall be held “prior to the regular monthly meeting.” **3) Section 7. PUBLIC HEARINGS -** Under “Procedures for Public Hearings” - change 5th bullet - currently, “Discussion of deficiencies and Waivers” to “Discussion of deficiencies.” Continued discussion. Consensus - under second paragraph of section 7 which begins with “Once the application is accepted...” add new fourth bullet to read - “Discussion of waivers and approval or denial of same.” **4) Section 8. MINUTES -** Discussion of retention of taped/other electronic minutes. Current State legislation is pending - take no action at this time. **5) Section 10. COMMITTEES -** Potential conflict between existing (b) and existing (c) authority to appoint committee members. Discussion ensues. Motion: P. Tolman moves to strike 10.(c) Second: L. Stewart Vote: (favor) unanimous. Motion passes and sec.10(C) of Rules and Procedures is removed.

Subdivision Regulation Review: postponed until next meeting, at which time K. Fitzgerald may attend.

Review CMSR NOD: Discussion of planned late 2016 summer activities as apprised by CMSR. Discussion ensues. Letter on file listing fall events. Letter apprises current proposed events and what they are. Continued discussion. PBoard response ought indicate that any continuing venture/activities will require site-development review. **FYI-** SPNH holds a conservation easement on the property and should be cc'd all communications.

Announcements and Communications: **1)** Kevin Pobst - the PRLAC Francestown rep. brought the Mill Village soapstone building status to DES attention. **2)** Clarkville Rd. kennel/rescue operation was brought to selectmen’s attention per phone call from constituent to PBoard Chair. **3)** Solar-Up - should Francestown continue with project, perhaps in partnership with New Boston? **4)** Agenda posting consistency - Chair to pursue where on website public should look for all meetings postings. Chair to pursue policy for posting. **5)** “Little Houses” and regulations in Francestown? Plan for discussions...

Next meeting: June 7, 2016 at 6:30 pm

Meeting adjourned at 8:35 pm.