

George Holmes Bixby Memorial Library
Board of Trustees Meeting Minutes
April 2, 2015

In Attendance: Deborah Rogers, Chairperson; Elizabeth Hunter Lavalley, Treasurer; Robin M. Haubrich, Secretary; Carol Brock, Head Librarian; and Mary Farrell, Children's Librarian

Absent: Paul Lawrence, Trustee; Janet Hicks, Trustee

Member of the Public: Charles Swinford

Meeting convened at 6:10 pm.

1. Minutes

- a. The March 5, 2015 minutes were moved, seconded and approved to be accepted as presented.

2. Treasurer's Report

- a. After a brief review by Elizabeth, it was determined we are in good financial condition. The treasurer's report was moved, seconded and approved to be accepted as presented.

3. Election of Officers

- a. The officers for the 2015-16 Board of Trustees were elected as follows: Deb Rogers, chair; Elizabeth Hunter Lavalley, treasurer; Robin Macrae Haubrich, secretary; Paul Lawrence and Jan Hicks, at large trustees. It was noted that Paul Lawrence will fill in as Chair as needed, and Deb Rogers will fill in as Treasurer as needed.

4. Librarians' Report

- a. Carol has not received a budget from the town for January, February or March.
- b. The circulation report reflected a banner month for the library, with almost every category showing an increase. Videos were popular.
- c. March receipts were about \$77.00.
- d. Bruce Harrington installed a surge protector for the heating system.
- e. The alarm system was repaired by Capital Alarm.
- f. Paul Knight repaired roof shingles that had blown off in a recent windstorm.
- g. Michael Branley was told about a tree threatening the building that needs to be taken down or trimmed.
- h. The geothermal system is working well. A bill from Pinney for \$2118.00 was passed on to the town.
- i. Overdrive (downloadable books) now includes magazines; its cost comes out of the book budget.
- j. Nubanusit Coop will meet at GHBML on April 9.
- k. Carol asked for a volunteer to research the history of GHBML librarians. Robin offered to do the research.
- l. Carol requested that a trustee draft a library internet filters policy. Deb offered to do the research.
- m. An extensive calendar of events was passed out. The Board expressed its appreciation for Carol's efforts in securing a wide variety of events. Carol will arrange to get the information on the town website.
- n. Carol will be out of town the end of June, beginning of July.
- o. Carol asked that the library be open this year on Labor Day. The specifics will be addressed in the future.
- p. Mary has submitted an application for the Children's Literacy Grant.
- q. Mary has applied for and received the "Kids, Books and the Arts" grant. The board expressed congratulations and gratitude for her efforts.
- r. The summer program "Every Hero Has a Story" will celebrated, 2 weeks into the program, with a show featuring Blunt and Kelly.

s. A Lego program will be available.

5. Old Business

- a. The art hanging system installation has begun with the help of Martine Bohnsack and Paul St. Cyr.
- b. The library's part of the Moose Plate Grant application has been given to Michael Branley, who is responsible for the completion of the final application due in April.
- c. A motion was made, seconded and approved to fund up to four trustees to attend the annual NH Library Trustees Conference May 18. Deadline is 05/04/15.

6. New Business

- a. A motion was made, seconded and approved to accept the 2% cost of living wage increase as suggested by the town, effective 04/05/15.
- b. Paul was selected as the library representative to work with Michael Branley and Henry Kunhardt researching a geothermal provider.
- c. A motion was made, seconded and approved to recommend to the Selectboard Mark Pitman as a library trustee alternate.
- d. Elizabeth stated that the effort to establish a women's history area will be rejunvinated. Sirkka Holm will be included in the process.
- e. At Robin's suggestion, a list of action items will appear at the end of the minutes.
- f. It was suggested that the librarians draw up another "Wish List". To complete the past list, Robin and Jan will coordinate with Carol to finish organizing the attic.

7. Public Comment

- a. There were no public comments.

8. Action items:

- a. Robin will research the history of GHBML librarians.
- b. Deb will work to establish a library internet filters policy.
- c. Carol will coordinate getting monthly calendar events on the town website.
- d. Robin and Jan will coordinate with Carol to finish organizing the attic.

9. Adjournment:

- a. A motion was moved, and seconded and approved to adjourn at 7:30 PM.

Next Meeting: May 7 at 6PM

Respectfully submitted,
Robin M. Haubrich, Secretary